



Dear Resident:

We, Powerhouse Carpet Cleaning, have been scheduled through your Property, _____, to perform a Basic Air Duct Clean in your apartment on ____/____/____. Please read and follow the preparation requirements before the work is performed.

The scheduled Basic Air Duct Cleaning is a very simple process without any concerns. If it is determined that your Air Ducts need to be Treated and Sealed, you will then have an Antiseptic/Deodorant odor which can easily be resolved by airing out your apartment by opening your windows. During the Seal, Treat and basic clean, all persons and pets must not be present and must remain out of the apartment for up to 2 hours after the process. At the time of the removal of vent registers, due to excess of paint over the years, paint may chip or peel off and may need to be repainted.

Please be aware that the Air Duct Cleaning will leave dust/debris particles behind. All items must be moved at least 3 feet off to the side of each vent. It is the responsibility of the tenant to make sure all personal contents are covered to avoid any dust/debris particles that will be airborne during and after the process. It is case by case when we recommend removal of coverings to contents. We recommend **at least** a wait period of 1 hour. We will not be responsible for damages to any contents.

DATE _____ UNIT NUMBER _____

PROPERTY NAME _____

RESIDENT SIGNATURE _____

RESIDENT NAME (PRINT) _____

PROPERTY REPRESENTATIVE SIGNATURE _____