



This form must be signed and returned via fax prior to installation. If the requirements below are not met, the installer will not be able to start the installation.

On _____ Powerhouse Carpet Cleaning & Flooring has been scheduled to replace the flooring in your unit # _____. You must be present at the time of installation. In order to assist Powerhouse Carpet Cleaning and Flooring with an efficient and professional installation, we ask for your cooperation in completing the following required steps prior to the arrival of the installation crew.

1. Any items that can be moved to areas not receiving flooring or on upper closet shelves by you in advance will help ensure a smooth installation.
2. All knick-knacks and all other breakable items must be removed from tables, furniture, desks, etc. to an area of the apartment where flooring is not going to be installed.
3. China must be removed from china cabinets and books must be out of the bookshelves that will need to be moved.
4. You must disconnect and remove all electronic equipment such as stereos, TV's and computers. The installer will not disconnect, reconnect or move any electronic equipment.
5. All beds need to be stripped of linens. Waterbeds must be drained and moved (a bathtub is an excellent place to store).
6. Disassemble furniture that requires disassembly. Resident is responsible for reassembly.
7. All aquariums must be moved by the resident to an area not requiring floor covering. Installers will not move aquariums.
8. Resident will remove or put in a secure place all cash, jewelry and other valuables from the apartment prior to Installer's arrival. Powerhouse Carpet Cleaning & Flooring is not responsible for unsubstantiated claims of missing items.
9. Large or unusual items such as pianos, glass or marble tables, large beds, antiques and other expensive, Delicate and irreplaceable items must be moved by resident.
10. While care is taken in moving items, small nicks, dents and scratches may occur. Powerhouse Carpet Cleaning & Flooring can take responsibility for repairs when reasonable care has been used.
11. Paintings, clocks and other wall items need to be removed and placed in a secure area.
12. Pets should be removed from the apartment or restrained in an area not being installed. Powerhouse Carpet Cleaning & Flooring is not responsible for pets getting out.
13. Replacing carpet and hard surface flooring is a construction activity. Cover all electronic items and furniture that will not be removed from the unit during the installation. Turn off HVAC to keep dust and residue from transferring to other areas of your apartment. Clean all horizontal surfaces the same day the installation is completed and vacuum all carpeted areas.

By signing below, the resident acknowledges and agrees with the above requirements. The resident agrees that Powerhouse Carpet Cleaning & Flooring will not be held liable for broken, damaged or missing items resulting from non-compliance.

Property Name	Property Agent Signature	Date
Resident Name	Resident Signature	Resident Contact Number
Resident Street Address	Unit #	City